

# GREEN-WOOD



## Rules and Regulations

As approved December 30th, 2024

# GREEN- WOOD

**THE GREEN-WOOD CEMETERY  
RULES AND REGULATIONS  
AS APPROVED DECEMBER 30TH, 2024**



These Regulations are issued in conformity with the provisions of the New York State Not-For-Profit Corporation Law (hereinafter referred to as the “N-PCL”) governing cemeteries. They supplement but do not supersede the above law. The decision of the Cemetery as to all questions which may arise shall be binding on all persons, in accordance with that law.

The Cemetery’s authority to manage its private grounds, and to regulate the conduct of visitors, is set forth in Section 1509(a) of the N-PCL.

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## **WELCOME**

Green-Wood is a living cemetery that brings people closer to the world as it is and was, by memorializing the dead and bringing to life the art, history, and natural beauty of New York City.

Founded in 1838, The Green-Wood Cemetery (“Cemetery”) stands as one of America's earliest rural cemeteries and is now a National Historic Landmark. Green-Wood operates as both a not-for-profit cemetery corporation and a cultural institution. As an active cemetery and crematory regulated by the State of New York, it serves as a peaceful sanctuary for those who come to remember and reflect. Simultaneously, Green-Wood functions as an outdoor museum, an arboretum, and a repository of history.

Spanning 478 picturesque acres of hills, valleys, glacial ponds, and pathways, Green-Wood boasts one of the largest outdoor collections of nineteenth- and twentieth-century statuary and mausoleums. Its century-and-a-half-old trees provide four seasons of beauty, creating a tranquil oasis for visitors and its more than 580,000 permanent residents.

## **TABLE OF CONTENTS**

<b>ARTICLE I: PURPOSE</b>	<b>1</b>
<b>ARTICLE II: VISITOR GUIDELINES</b>	<b>2</b>
<b>ARTICLE III: LOT OWNERS</b>	<b>6</b>
<b>ARTICLE IV: DISINTERMENTS/CHANGE OF LOCATIONS</b>	<b>8</b>
<b>ARTICLE V: PLANTINGS AND GRAVESITE TRIBUTES</b>	<b>9</b>
<b>ARTICLE VI: COMMUNITY MAUSOLEUM AND COLUMBARIUM TRIBUTES</b>	<b>11</b>
<b>ARTICLE VII: SINGLE GRAVE AREAS</b>	<b>12</b>
<b>ARTICLE VIII: INTERMENTS AND ENTOMBMENTS</b>	<b>14</b>
<b>ARTICLE IX: COMMUNITY MAUSOLEUMS</b>	<b>17</b>
<b>ARTICLE X: NICHEs</b>	<b>18</b>
<b>ARTICLE XI: TREE LOTS</b>	<b>19</b>
<b>ARTICLE XII: URN GARDEN AND LAWN NICHEs</b>	<b>20</b>
<b>ARTICLE XIII: DESIGNATIONS</b>	<b>21</b>
<b>ARTICLE XIV: MONUMENTS</b>	<b>22</b>
<b>ARTICLE XV: PRIVATE MAUSOLEUMS AND SARCOPHAGUS SITES</b>	<b>28</b>
<b>ARTICLE XVI: FOUNDATIONS</b>	<b>30</b>
<b>ARTICLE XVII: MONUMENT DEALERS, GARDENERS, AND BURIAL VAULT COMPANIES</b>	<b>31</b>
<b>ARTICLE XVIII: THE CREMATORY</b>	<b>33</b>
<b>ARTICLE XIX: PERPETUAL CARE/ENDOWED CARE</b>	<b>34</b>
<b>ARTICLE XX: APPLICATION AND ENFORCEMENT OF RULES AND REGULATIONS</b>	<b>35</b>
<b>ARTICLE XXI: DISCLAIMER OF LIABILITY</b>	<b>36</b>
<b>GLOSSARY</b>	<b>37</b>

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## **ARTICLE I: PURPOSE**

For the protection of all lot owners, these Rules and Regulations are hereby adopted as the rules and regulations of The Green-Wood Cemetery, also known as Green-Wood. They apply to all lot owners, visitors, and contractors performing work within the Cemetery and are subject further to such other rules, regulations, policies, and procedures as shall be adopted by the Cemetery from time to time and approved by the Cemetery Board of the State of New York in accordance with Article 15 of the N-PCL. Reference to these Rules and Regulations contained on the reverse of original grave receipts, Certificates of Purchase, “deeds,” or tickets to burial sites sold shall have the same force and effect as if set forth in full therein.

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## ARTICLE II: VISITOR GUIDELINES

Green-Wood is an active cemetery and crematory; be respectful of cemetery services and operations. We ask all visitors to abide by these rules and regulations while on site for the safety of all and to maintain our grounds.

### Section 1: Entrances

There are four entrances to the Cemetery: Main Entrance on Fifth Avenue at 25th Street; Sunset Park Entrance on Fourth Avenue, near 34th Street; Prospect Park West Entrance on 20th Street at Prospect Park West; and Fort Hamilton Parkway Entrance at Micieli Place.

- Visiting hours vary by entrance and season; check the Cemetery's website [www.green-wood.com](http://www.green-wood.com) for exact times.
- Be mindful of those visiting the final resting places of loved ones and respect their privacy.
- Children under the age of 14 or younger must always be accompanied by an adult.
- Schools and other groups are welcome. Adult, university, tourism, and community groups are welcome to book either a private or outside tour; visit our website to learn more.
- No bicycles, scooters, rollerblades, or the like are allowed. Bicycle racks are available at all entrances.

### Section 2: Conduct Within The Cemetery

Green-Wood is an active cemetery that offers peace and tranquility to those visiting loved ones. Exercise and recreational activities (other than walking) are not a part of that experience. All persons who enter the Cemetery grounds must observe proper standards of decorum.

- Appropriate attire is required, including shoes and shirts. Costumes, theatrical makeup, and masks are prohibited unless specifically authorized by Cemetery management.
- Balls, frisbees, kites, and similar toys are not permitted.
- No skylarking (i.e. horseplay).
- No running or jogging.
- No shouting or music playing.
- No sunbathing or swimming.

- No picnicking except on the banks of Valley Water, Sylvan Water, and Crescent Water. Permitted are light lunches, prepared elsewhere and wholly contained in a box or bag, or similar container. All trash from picnic lunches must be carried out and immediately removed from the Cemetery.
- Pedestrians must be aware of passing cars and keep to the side of the road wherever possible.
- No littering.
- No firearms or any other weapons in the Cemetery.
- Do not bring alcoholic beverages, food for preparation, or food preparation materials into the Cemetery, except in connection with Green-Wood-sponsored events or approved memorial services or events with prior written permission and under the direct supervision of Cemetery management.

The Cemetery reserves the right to limit access or close the grounds during adverse weather conditions, emergencies, or unforeseen circumstances that affect safety or operations. Management will decide if and when burials and services can proceed once conditions are deemed safe.

### **Section 3: Safety Around Monuments, Mausoleums, and Other Structures**

Refrain from touching any monuments or mausoleums. Headstones may topple and cause serious injury. Additionally, marble and brownstone surfaces are especially susceptible to damage if touched.

- Grave rubbings are not permitted as they damage the stones.
- Never sit or walk on a monument, mausoleum roof, or enclosure.
- Do not disturb gravesites or fresh flower tributes.

### **Section 4: Living Collections**

Be mindful of our Living Collections and refrain from activities that may damage our plants and trees.

- No climbing trees, sitting in trees, hitting trees, or removing leaves, bark, or blossoms from trees.
- No picking flowers or grass.
- Walk only on the sides of the road, paths, and grass—do not step on flower beds or newly seeded soil.



## **Section 5: Pets, Wildlife, Service Animals, and Emotional Support Animals**

Dogs, cats, or other domesticated animals are not permitted within the Cemetery. However, service animals and emotional support animals assisting persons with disabilities are allowed as defined by law.

- Pets are not allowed.
- Horse-drawn carriages will be allowed as part of a funeral procession, subject to prior approval by Cemetery management.
- Keep a safe distance from any wildlife you encounter on the grounds, including beehives.
- Do not feed any wildlife, including turtles, ducks, geese, songbirds, raccoons, groundhogs, skunks, squirrels, and fish.

## **Section 6: Walking, Driving, and Parking**

All visitors shall use the established roads, walkways, and paths.

- Pedestrians must be aware of passing cars and keep to either side of the road wherever possible.
- Do not walk on gravesites with freshly seeded or bare soil, as it can disturb the site and prevent proper restoration.

Abide by these guidelines for driving, parking, and vehicle use within the Cemetery:

- Obey the 15 MPH speed limit.
- Drive with caution and be mindful of those walking, especially children.
  - Free parking is available throughout the Cemetery during hours of operation.
  - Motorcycles, bicycles, scooters, rollerblades, or the like are not permitted unless they are part of a funeral procession.
  - Park all vehicles on the right-hand side of the road.
  - Do not park any part of your vehicle off the pavement on the soil or turf.
  - Do not leave strollers on the roads or on the paths.
  - Bicycles may be docked and locked at racks located near each entrance.
  - The Cemetery reserves the right to inspect vehicles upon departure.

## **Section 7: Photography, Images, Filmmaking, and Drone**

Professional photography intended for publication or commercial use is permitted only with the written consent of Cemetery management. Professional, amateur, independent, or student filmmaking or videography is allowed only with the written consent of Cemetery management.

- Fashion models or modeling of any kind within the Cemetery is prohibited.
- Launching, landing, or operating any device that is used or intended to be used for flight in the air, including model airplanes, quadcopters, and drones, is prohibited within Cemetery grounds.

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## **ARTICLE III: LOT OWNERS**

### **Section 1: Lot Owners Defined**

A "lot owner" is defined as the individual or individuals who purchase a right of interment within the Cemetery in any one of the following burial sites: a private lot, single grave, community mausoleum crypt, niche, lawn niche, or urn site. When one purchases any of these burial sites, you gain the right of interment in that designated space and are recognized as a Lot Owner.

Owners of all burial sites are subject to the conditions, limitations, and privileges contained in these Regulations as they may be amended from time to time. For the purposes of these Regulations, "lots" shall be defined as any of the following: a single grave, a premium lot for cremated bodies, a premium lot consisting of one or more graves, a lot upon which a private mausoleum or sarcophagus may be erected, a crypt, a niche, or an urn site.

The purchase price must be paid in full before an interment may be made, and before monument work or inscriptions can be done.

Ownership of a burial site shall mean only the right to use thereof for interment purposes as defined herein and by law. Initial ownership shall be issued in the name of one person only, or in the names of a married couple.

Owners shall not allow interments to be made in their burial sites for remuneration.

Since 1920, the installation of enclosures around lots and graves has been prohibited primarily to facilitate lawn care and maintenance. However, certain enclosures installed before 1920 may remain.

### **Section 2: Affidavit of Heirship**

After the death of any lot owner, an affidavit of heirship naming their heirs must be filed with the Cemetery. This affidavit provides Greenwood with information regarding the rights to future use of any remaining spaces in the lot, single grave, community mausoleum crypt, niche, lawn niche, or urn site. A registry fee will be assessed for filing each affidavit. Affidavits of heirship must be filed before additional

interments, entombments, or inurnments are allowed, or before any work is done upon a lot, including inscriptions and stonework.

The affidavit of heirship must include the names of all blood relatives of the deceased owner as well as the names of their spouses. If the spouse of the deceased owner is still living, their name must also be included. This requirement complies with N-PCL §1512, which governs the rights of lot owners.

A third-party or non-family member may arrange a burial. In such cases, the Cemetery will require written authorization from the individual(s) with the legal right to control the final disposition, as specified under Public Health Law §4201(2). Lot owners and their parents, children, and spouses have an absolute right of burial under N-PCL §1512(b) or 1512(d), space permitting. If the person to be buried does not have a statutory right of burial, written authorization must be obtained from all current lot owners before proceeding.

### **Section 3: Transfers**

Before a lot, plot, section thereof, or space in a public mausoleum, including graves, crypts, or niches, can be transferred to another party—where no interment has occurred, or all remains have been lawfully removed—the Cemetery must be given the first opportunity to repurchase the site, in accordance with §1513(a) of the N-PCL. Any transfer made without first offering this option to the Cemetery is considered invalid.

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## **ARTICLE IV: DISINTERMENTS/CHANGE OF LOCATIONS**

### **Section 1: Consent and Permission**

Disinterment of remains to another cemetery or within Green-Wood requires several forms of consent and permission.

The remains of a deceased person can be removed if both the Cemetery corporation and the lot owners agree, along with any surviving spouse, adult children, and parents. If these consents cannot be obtained, a court order directing the Cemetery to disinter the remains must be secured. No remains shall be disinterred without first obtaining all required permits under applicable state, municipal, or other government rules, regulations, codes, or statutes. The Cemetery reserves the right, at its sole discretion, to request a court order for any disinterment request.

Cremated remains may be removed with written consent from the Cemetery, the niche owner, and the next of kin as described above. If consent is unavailable, a court order is required. All removals and relocations are scheduled at the Cemetery's discretion.

Disinterments and changes of location are subject to the discretion of Cemetery management. The New York City Department of Health will generally issue a disinterment permit whether the remains are being removed from one location to another within Green-Wood or transferred to a different cemetery.

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## **ARTICLE V: PLANTINGS AND GRAVESITE TRIBUTES**

### **Section 1: Plantings on Private Lots**

The owner of a private lot may cultivate up to two shrubs, one on either side of a central monument, and plant flowers in a semi-circle extending 18 inches along the front of the monument, as long as they do not obscure the headstone's inscription.

If any trees or shrubs on a lot become hazardous, obstructive, or unsightly, Cemetery management will send written notice to the lot owner's last known address via regular mail with a certificate of mailing at least 30 days before removal. In urgent situations or when Cemetery regulations are violated, immediate removal will occur without prior notice.

### **Section 2: Permissible Gravesite Tributes/Decorations**

As a place of commemoration, Green-Wood knows the importance of rituals for remembering loved ones. However, the accumulation of non-biodegradable items inevitably ends up in our water bodies and landfills.

#### *Permissible Tributes*

Fresh flower bouquets: Please remove any non-biodegradable materials before placing. Wilted flowers will be respectfully removed by Cemetery staff.

#### *Seasonal Tributes*

Winter evergreen arrangements, including blankets that cover no more than the upper one-third of the grave, must have solid wood backing and cannot be spiked or wired into the ground. Evergreen wreaths may be placed or secured with twine. Wreaths that consist of wire, plastic, Styrofoam and other non-biodegradable materials are strictly prohibited. Easter palm crosses are permitted and may be placed in front of the memorial or headstone starting on Palm Sunday. These crosses will be respectfully removed after Orthodox Easter.

### **Section 3: Prohibited Gravesite Tributes**

Prohibited items will be removed without notice during regular mowing cycles, conducted every 10 to 14 days during the growing season. Additionally, Cemetery-wide "clean sweeps" are scheduled for February, April, and September to remove seasonal tributes and any prohibited items. Cemetery management retains sole discretion in determining which articles and objects are prohibited.

#### *Prohibited Tributes*

Artificial flowers, vigil lights or lanterns (including solar-powered lighting), candles, figurines, framed images, stationery or greeting cards, toys, balloons, banners, pinwheels, watering cans or other gardening tools, wirework, arbors, food or beverages, fences or borders of any material, trinkets or ornaments composed of plastic, glass, metal, or other non-biodegradable materials, and decorations on trees or shrubs will be removed without notice.

#### *Vases and Other Vessels*

Vases or any vessel, such as a permanent flower vase, are not permitted. Name plates, crosses, figures, images, emblems, and symbols of all kind are prohibited, unless constructed of granite, marble, or of any kind of metal constituting an integral part of a monument or headstone that is securely fastened to and placed on a foundation constructed for that purpose and must be approved in writing by Cemetery management.

### **Section 4: Maintenance and Safety of Monuments and Structures**

If any monument, headstone, enclosure, or structure becomes dangerous, offensive, or harmful to the appearance of adjacent areas, Cemetery management has the right and duty to remove or correct it without liability. Except in cases of imminent danger or regulatory violations, the Cemetery will make a reasonable effort to notify the owner(s) before taking action.

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## **ARTICLE VI: COMMUNITY MAUSOLEUM AND COLUMBARIUM TRIBUTES**

### **Section 1: Permissible Crypt and Niche Tributes**

Tribute tables are available at all community mausoleums for the placement of flowers, with the exception of Locust Grove. In contrast to gravesite tributes, artificial floral arrangements are permitted in indoor mausoleum and columbarium spaces. Fresh cut bouquets are not allowed inside of community mausoleums. Limit the size of your flower arrangements to 7" wide by 10" high.

#### *Forever Flowers Subscription Program*

Crypt owners and their descendants can subscribe to the Forever Flowers program for community mausoleums. The annual subscription includes professionally designed artificial seasonal flowers placed in a permanent vase on the crypt front, provided by the Cemetery. This service allows you to adorn a family crypt with lifelike floral arrangements year-round and is available in all Community Mausoleums.

#### *Celestial Lights of Remembrance Subscription*

Crypt fronts equipped with a light/vase unit in Hillside Mausoleum IV are part of this program. The unit remains Cemetery property, with the vase used for the Forever Flowers program. The light is activated for one year after the first entombment, with longer activation available through subscription.

### **Section 2: Prohibited Crypt and Niche Tributes**

The placing of trinkets, ornaments, live plants, balloons, personal mementos and the like are not permitted, nor are floral arrangements placed on the floor. Do not adhere anything to the surface of the crypt or niche, as it may damage the material. Prohibited items will be removed and disposed of without notice.



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## **ARTICLE VII: SINGLE GRAVE AREAS**

### **Section 1: Memorialization**

All lot owners have the right to erect headstones, monuments, or memorial markers provided they are approved by Cemetery management and comply with all applicable rules and regulations. The next of kin under Public Health Law §4201(2) has the right of memorialization. Green-Wood's single grave areas, which include pre-built foundations, are subject to the same conditions, limitations, and privileges as private lots in accordance with current regulations and any future policies that may be adopted. Only memorial markers are permitted within Lot Nos. 38105, 38235, 39000, 39100, and 39340. They must be placed at the head of each grave and the upper surface set flush with the grade.

- The grave number must be inscribed on the lower right side of the headstone or memorial marker, except on monoliths on single graves, where the number must appear on the right side of the headstone centered 4 inches from the top.
- Foundations are required for headstones or memorial markers.
- Permanent vases are prohibited.
- Memorials and headstones must be of gray, pink, or red granite.
- Polished black granite memorials are not permitted.
- Laser- or hand-etched photos are not allowed.
- Gold, silver, and lithochromatic lettering is prohibited.
- Only one headstone will be allowed on each grave regardless of the number of interments therein and must be in strict conformity with others in that particular single grave area.
- All graves within Public Lots, ranging from Lot No. 88 to Lot No. 32200, will be permitted use of urn-garden, flat, slant, and bevel markers. The use of a monolith is at the discretion of Cemetery management.

### **Section 2: Permissible Single Grave Area Monuments**

- Monolith not exceeding 20 inches wide by 10 inches deep by 24 inches high: Lot No 37830

- Monolith not exceeding 24 inches wide by 8 inches deep by 36 inches high: Lot No. 44805 and select graves only within Lot No. 44806 and Lot No. 44807
- Old-flat marker: Lot Nos. 38105, 38325, 39000, 39100, 39340, and 43275
- New-flat marker: Lot No. 43350 and Lot No. 43800
- Serpentine Slant: Lot No. 44400
- Flange: Lot No. 44500
- Square-flat marker (2' x 2' x 6"): Lot No. 44806 on select graves only
- Slant marker: Lot Nos. 43900, 44600, 44601, 44602, 44603, 44604, 44605, 44607, 44608, 44609, 44610, 44700, 45000, 46000, 44701, 44702, 44703, 44704, 44705, 44706, 44707, 44708, 44709, 44710, 44800, 44801, 44802, 44803, 44804, and select graves only within Lot Nos. 46100 and 46200
- Bevel marker: Lot No. 44807 (select graves only); Lot Nos. 44809, 44810, 44900, 44901, 44902, 44903, 44904, 44905, 44906, 44907, 44908, 44909, and 44910
- Headstone: select graves only within Lot No. 46100 (base 24 inches wide by 12 inches deep by 6 inches high, and a die 20 inches wide by 8 inches deep by 30 inches high with a serpentine top)
- Natural Boulders: Communal monument for natural burials only within Lot No. 46300

### **Section 3: Interments and Heirship Requirements**

Upon the death of any owner of a single grave, an affidavit of heirship identifying their heirs must be submitted to the Cemetery. This affidavit provides Green-Wood with information regarding the rights to future use of any remaining spaces in the grave. Affidavits of heirship must be filed before additional interments, inscriptions, or stonework are permitted. A registry fee will be assessed for filing each affidavit. See Article III: Lot Owners Section II, Affidavit of Heirship.

### **Section 4: Plantings**

No plantings are permitted in single grave areas; the Cemetery will not be responsible for damage to any plantings caused by burials or removals on or near the grave.

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## **ARTICLE VIII: INTERMENTS AND ENTOMBMENTS**

### **Section 1: Interment Schedules and Charges**

Orders for interments must be placed with the Administrative Office of the Cemetery at least 48 hours prior to the scheduled interment and must be scheduled to take place between the hours of 8:30 and 11:45am and between 1:00 and 3pm, Mondays through Fridays, and between the hours of 8:30 and 11:30am on Saturdays. In addition to the normal opening charges, an extra charge will be imposed for any interment taking place on a Saturday, and an additional fee will be charged for each half-hour or portion thereof that the interment party arrives after 11:30am. Interments may be scheduled on Sundays or union holidays at the discretion of Cemetery management.

### **Section 2: Grave Opening Procedures**

In all cases where it becomes necessary to open or reopen a grave deeper than the foundation at the grave designated or at the adjoining graves, it will be necessary to remove the monument or headstone at said graves before the designated grave is opened or reopened and subsequently build a new foundation to the required depth, at the expense of the owner. Vault Specifications, if permissible: Concrete or steel vaults used in single grave areas must not exceed 7 feet 6 inches in length or 30 inches in width.

### **Section 3: Schedule of Fees**

For the current charges, consult the Schedule of Fees available at the Administrative Office of the Cemetery and on the website. No interment shall be permitted until all charges are fully paid.

### **Section 4: Chapel Rentals for Services**

The Historic Chapel and the Crematory Modern Chapels may be available for a 15-minute committal service prior to the interment of remains, provided that a reservation has been made and the space is available. Floral decorations may be displayed in connection with the service to the extent of the space available.

## **Section 5: Consent and Documentation for Interments in Private Lots and Graves**

Before a burial can take place, permission must be given by the lot owner, unless the person being buried is the owner or already has burial rights. If the owner has died, an heir must complete an affidavit of heirship to identify the new owner(s) (see Article III Section 2).

## **Section 6: Grave Capacity**

Graves will accommodate three casketed bodies and three cremated bodies. Additional interments of cremated bodies require written permission of the Cemetery and are dependent on available space. The use of outer vaults and/or oversized caskets may prevent graves from being utilized to their capacity. When providing burial instructions, include the grave and lot number or a diagram of its location. If the grave is being reopened, include the name/s of the person/s whose remains rest within.

## **Section 7: Entombments in Private Mausoleums**

Written authorization from the owner or owners on record is required for interments in private mausoleum and sarcophagus sites. A key is also required for those structures possessing locked doors unless a duplicate is held at the Cemetery. In all private mausoleum or sarcophagus sites, (except underground vaults having a covering of three feet or more of earth over the entrance thereof) interments must be in a hermetically sealed casket or sealed crypt.

## **Section 8: Natural or “Green” Burials**

Natural burials are permitted with Cemetery approval, ensuring that surrounding remains and future burials are not disturbed. Biodegradable materials must be used for all natural burials, and mechanical equipment will be utilized for grave preparation and ongoing maintenance. Wood, steel, and metal caskets are not permitted for Natural Burials.

*Specific Burial Conditions for Lot No. 46300*

Lot No. 46300 Section 72 allows for one Natural Burial, either in a biodegradable shroud or a casket made of cardboard or wicker, along with one cremated body.

**Section 9: Container-Less Interment for Cremated Bodies**

Cremated remains can be interred in Lot No. 46220 Section 31/48 under our container-less burial option. Once interred, the placement is permanent and irreversible; cremated bodies cannot be retrieved. These communal spaces are shared and are not reserved for the exclusive use of any one family. As the cremains will be naturally comingled with the soil, the Cemetery retains the right to manage and oversee what may be placed in these areas, ensuring they remain in accordance with our guidelines. Memorialization is also communal, with only the deceased's name, year of birth, and year of death allowed for inscription.

**Section 10: Interment of Cremated Domestic Pets**

Interments of cremated domestic pets are not permitted at Greenwood. Pet cremated remains are defined as ashes and other residue recovered after the completion of cremation of any domestic animal that has been adapted or tamed to live in intimate association with people where such cremation has occurred at a pet crematorium, as outlined in §750-A of the General Business Law.

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## **ARTICLE IX: COMMUNITY MAUSOLEUMS**

### **Section 1: Capacity**

Crypt capacity varies by type: Single (1), Tandem (2), Westminster (2 or 4), Companion (2), and Couch (3).

### **Section 2: Entombments**

All remains must be placed in a sealed metal casket or in a zinc- or poly-lined outer container. All remains that had previously been interred in the ground must be placed in one of the outer containers described above. The Cemetery reserves the right to refuse to accept any casket for entombment in a crypt which, in the judgment of Cemetery management, is inappropriate for any reason.

### **Section 3: Inscriptions**

Inscriptions on the tablets for community mausoleum sites must be approved by Cemetery management. A sample of permissible lettering and word arrangement may be examined at the Administrative Office of the Cemetery. Permanent photographs (cameos) may be added to the tablet provided the Memorial Counselor has been informed within 30 days following an entombment. The cameo must be permanently affixed to the tablet/s and may be ordered directly from a monument dealer.

### **Section 4: Tributes and Decorations**

Only artificial flowers are allowed in community mausoleums and must be placed in designated tribute areas. Glass jars and vases are prohibited. Tributes are not permitted at Locust Grove.

Fresh flowers, personal tributes, and memorabilia of any kind are not permitted and will be disposed of without notice. All artificial flowers must be placed in the vases provided in flower tables, limited to one arrangement per crypt. Any items placed on the floor or in crypt vases will be removed without notice.

The placing or leaving of inanimate ornamentation, ornaments, trinkets, and articles and objects of all kinds of an insubstantial nature such as, but not limited to, name tags, photos, and prayer cards, live flowers, plants, small trees, cards, balloons, photos, statues, drawings, manger scenes, crosses, and personal mementos are not permitted and will be removed immediately.

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## **ARTICLE X: NICHEs**

### **Section 1: Capacity**

Niche capacity varies and can accommodate between 1 and 6 cremated bodies, depending on the size and design of the niche.

### **Section 2: Glass-Front Niche Urns and Tributes**

The use of permanent urns in glass-front niches is permitted, with acceptable materials including metal, stone, glass/ceramic, composite/resin, and wood. Approved metals consist of bronze, brass, copper, pewter, aluminum, and stainless steel. For stone, permissible options include alabaster, granite, and marble. Glass and ceramic materials are also allowed, along with composite or resin. When using wood, the approved types are bamboo, pine, cherry, walnut, oak, mahogany, maple, and cedar. Additionally, samples of permissible artificial flowers, permanent photo frames, and nameplates may be viewed at the Administrative Office.

### **Section 3: Granite-Front Inscriptions**

Inscriptions on the tablets of niches are limited to the name(s) and years of birth and death of the deceased. The size, type, and manner of lettering must meet with the approval of Cemetery management. A sample of permissible lettering and word arrangement is available at the Administrative Office of the Cemetery.

### **Section 4: Containers for Inurnments**

The Cemetery reserves the right to refuse to accept any container for inurnment of cremated bodies which, in the judgment of Cemetery management, will not provide permanent interment, or is of a size which will not permit the use of the niche to its stated capacity.

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## **ARTICLE XI: TREE LOTS**

As a Level III arboretum accredited by ArbNet, the Cemetery is committed to thoughtfully managing and sustaining its Living Collection of trees and shrubs. All burials in Tree Lots are to be of cremated remains only.

### **Section 1: Capacity**

Tree Lots will accommodate up to four cremated bodies. Burials may be made by placing the cremated body directly into the earth, which may be comingled with the existing soil or with a special blend that enhances soil quality to promote plant growth.

### **Section 2: Inscriptions**

Inscriptions on the aluminum plaque must be approved by Cemetery management. A sample of permissible lettering, word arrangement, and word count may be examined at the Administrative Office of the Cemetery. While the memorialization is the living tree, a green 9-inch by 7-inch aluminum plaque provided by the Cemetery will be affixed on or nearby the designated tree to identify the species of tree and memorialize those interred within.

### **Section 3: Urns**

Cremains may also be placed in biodegradable urns made of paper or bamboo. Urns made of wood, stone, or metal are not allowed, and the use of urn vaults is also prohibited. Given the irreversible nature of interring cremated bodies, the remains will not be recoverable for removal. In accordance with the Cemetery's Living Collection Policy, the responsibility for replacing a damaged tree, whether due to natural causes or vandalism, lies with Cemetery management.



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## **ARTICLE XII: URN GARDEN AND LAWN NICHES**

The Urn Garden and Lawn Niches are designated areas within Greenwood specifically designed for the interment of cremated remains. These areas provide a peaceful and respectful environment for families to inter the cremated bodies of their loved ones.

### **Section 1: Capacity**

The capacity of each burial site and lawn niche is limited to the interment of the cremated bodies of two persons.

### **Section 2: Inscriptions for the Urn Garden**

Only a granite, steel-finished marker, with inscription limited to the name(s) and years of birth and death of a deceased is permitted. The marker must measure 12 inches in length, 8 inches deep (front to back) and 6 inches in thickness. It must be placed flush with the grade at each burial site. A sketch of the proposed stone showing the size and type and manner of lettering must be submitted to and approved by Cemetery management. A sample of permissible lettering and word arrangement may be seen at the Administrative Office of the Cemetery.

### **Section 3: Urns for the Urn Garden**

The Cemetery reserves the right to refuse to accept any container of cremated bodies for inurnment which, in the judgment of Cemetery management, will not provide permanent interment or is of a size which will not permit the use of the burial site to its stated capacity.

### **Section 4: Inscriptions for Lawn Niches**

Each Lawn Niche purchase includes a bronze marker, securely mounted on a granite base and installed flush with the grade. Bronze inscription scrolls, available for purchase through the Cemetery, are limited to the deceased's name, year of birth, and year of death.

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## **ARTICLE XIII: DESIGNATIONS**

Lot owner(s) may submit a form of affidavit to the Cemetery to designate individuals for future interments. This form of designation affidavit may be prepared upon request by the Cemetery to provide rights of interment to living persons as authorized by the lot owner(s) of the burial property.

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## **ARTICLE XIV: MONUMENTS**

### **Section 1: Memorial Styles and Foundations**

Placing or erecting monuments of any type within the Cemetery may only be done pursuant to an application submitted on a form furnished by the Cemetery, which shall show a sketch of the proposed memorial and all inscriptions, symbols, emblems, and other markings of any kind to be placed on the memorial, as well as the kind, color, and quality of stone, and shall be signed by the lot owner, or by his or her heir or heirs, or executor, or administrator. Approval of the foundation order shall be solely within the discretion of the Cemetery.

Memorials that depict images of a person or persons must depict the subjects fully clothed, unless the design clearly portrays acceptable, modest nudity as seen in classical sculpture or artistic portrayals of cherubs, angels, gods, heroic figures, and goddesses. All images of persons must depict them facing forward, and not engaging in any activity that could, in the sole opinion of Cemetery management, be considered objectionable or sexual in nature.

### **Section 2: Memorial Materials**

In keeping with the tradition of the specific areas, memorials must be of gray, pink, or red granite. Laser- or hand-etched photos are not allowed. Polished black granite memorials are not allowed. Gold, silver, and lithochromatic lettering is also prohibited. Vases are prohibited.

### **Section 3: Monument Permits**

Builders desiring to do work in the Cemetery must obtain permits from the Supervisor of Commemorative Services. Plans and specifications, in duplicate, together with written consents of the lot owners must be submitted for approval before the erection of a mausoleum, vault, sarcophagus, monument, headstone, or any other work will be permitted.

Any variation between the diagram of the memorial submitted for approval and the stone as delivered for installation with regard to size, inscription, etc. may result in a revocation of the permit.

Only one central or family memorial will be allowed on a lot and shall be set on the space designated by the Cemetery, depending on the size of the lot.

#### **Section 4: Memorials and Central Monuments on Private Lots**

In lots where memorial stones are required to be set with upper surfaces flush with the grade, the area of the face of the stone shall not exceed 20 percent of the area of the lot; the cross-lot dimension shall not exceed 2/3 of the width of the lot; the front to back dimension shall not exceed 1 foot 6 inches. In no case may the stone extend over an occupied grave. Foundations are required in all cases. No raised letters will be permitted.

The maximum size of a central or family monument shall be governed by the size of the lot on which it is to be placed and shall be determined as follows:

1. The area of the face of the memorial, including the die and base, shall not exceed 20 percent of the area of the lot.
2. The length of the base shall not exceed 60 percent of the width of the lot.
3. The width of the base shall not exceed the depth of monument space available on the lot, and in no case may the base extend over an occupied grave.

#### **Section 5: Monument Foundation Requirements**

Guidelines for the installation and maintenance of monuments, headstones, and markers:

##### *Monument Bases*

Bases for monuments and headstones must be of rough cut, leaving them level and of even thickness. All bases for monuments and headstones, as well as all one-piece monuments and headstones, must be cemented securely to the foundation. The removal or building up of any part of the foundation, the use of spalls between the base and foundation, or any other defective workmanship, will not be permitted.

##### *Lot Number Inscription*

All monuments must be inscribed with the lot number in the lower right corner of the stone.

##### *Size of Grave Markers & Footstones*

Grave markers and footstones on lots must not exceed 15 inches in height above grade and must be placed on proper foundations not less than 5 feet in the ground, provided space permits.

### *Monument Foundations*

Foundations for monuments must be built at least five feet in depth, except in the case of strip foundations, or to the same depth as graves adjoining or close thereto. In lots containing one or more graves, foundations will be built to the maximum depth (see above) unless the Cemetery is advised in writing by the owner or owners that in no grave will there be three interments and that they do not desire the foundation built to the maximum depth. In such cases, the owner or owners must advise the Cemetery of the number of burials that will be made in each grave so that the foundations may be correspondingly deep.

### *Stones, Sans Foundations*

Stones not resting on foundations must extend at least 2 inches below grade and not more than 15 inches above grade. The depth may not exceed 10 inches, and the maximum width permitted is 2 feet.

### *Boundary Markers*

Boundary markers, where permitted, must be of granite set flush with the surface of the ground; and where there is a noticeable grade, the top surface must be cut so that each of the four sides will conform to the grade. In no case may they be more than 8 inches square, with butts of the same size at least 6 inches in length. No raised letters will be allowed.

## **Section 6: Memorialization Guidelines for Public and Premium Lots**

The following guidelines outline the permitted types and dimensions of markers, headstones, and other memorial markers within various sections of Green-Wood. From urn-garden markers to boulders for communal memorialization, each lot type and section has specific rules for memorialization, ensuring a respectful and uniform aesthetic throughout the grounds.

### *Two Grave Lots*

Memorial Options for Two Grave Lots in Select Sections: The following sections consisting of two-grave lots that allow either two new-flat markers or one central-flat marker: Sections 17 and 18 (“The Island”), Section O (“The Slope”), Sections R and N (“The Meadow”), Section 107 (Highland Avenue), Section 109 (Arbor Avenue), and Sections 85, 87, and 88 (“The Chapel View”).

### *Slant Markers*

Large-Slant Markers for Select Sections: The following sections consisting of two-grave lots allow only large-slant marker: Section 56 (“Old Rosy Path”), Sections 177, 180, and 181 (“Old Geranium Path”), and Sections 183, 185, and 186 (“Old Aspen Avenue”).

#### *Communal Memorialization*

Boulder Memorialization in Cedar Dell: A communal memorial inscription, limited to the name(s) and birth and death years of the deceased, is allowed on the boulder cluster in the Center Circle of Lot No. 46300 Section 71. All inscriptions must be approved by Cemetery management. Samples of permissible lettering and layout are available at the Administrative office.

#### *Headstone Guidelines for Premium One Grave Lots in Cedar Dell*

For Premium One Grave Lots in Section 71, headstones should stand approximately 42 inches above ground, with the base securely below grade. Only one headstone per grave is allowed, and it must be a one-piece monolith, similar to historic stones in the area. Permitted materials include gray granite, white marble, or slate, all with an unpolished finish. Dimensions are as follows: slate headstones should measure 54 inches (height) x 24 inches (width) x 2 inches (thickness); marble or granite headstones should measure 54 inches (height) x 24 inches (width) x 3.5 inches (thickness).

#### *Select Graves in Public Lots*

All graves within Public Lots, ranging from Lot No. 88 to Lot No. 32200, will be permitted use of urn-garden, flat, slant, and bevel markers. The use of a monolith is at the discretion of Cemetery management.

### **Section 7: Types and Specifications of Markers and Memorials**

This section outlines the various types and dimensions of markers and memorials available throughout the Cemetery, including flat markers, slant markers, monoliths, and specialized memorial options.

- Urn garden marker: Dimensions are 12 inches wide by 8 inches deep by 6 inches thick.
- Ledger: A stone laid flat, covering the entire surface of the grave (prohibited on new lots).
- Old flat marker: Dimensions are 2 feet wide by 1 foot deep by 1 foot thick.
- New flat marker: Dimensions are 2 feet wide by 1 foot deep by 6 inches thick.

- Central flat marker: Dimensions are 4 feet wide by 1 foot deep by 6 inches thick.
- Square flat marker: Dimensions are 2 feet wide by 2 feet deep by 6 inches thick.
- Serpentine Slant marker: Dimensions are 2 feet wide by 1 foot deep with 1 foot 6 inches height in the rear and 4 inches in front, with a top 2 inches serpentine rock pitched nosing.
- Slant marker: Dimensions are 2 feet wide by 1 foot deep with 1 foot 6 inches height in the rear and 8 inches in front, with a top 2 inches flat and smooth nosing.
- Large slant marker: Same as a slant marker but with a width of 4 feet.
- Flange marker: A one-piece slant marker with dimensions of 2 feet wide by 1 foot deep, 10 inches height in the rear, and 6 inches in front, placed on a 2 feet 4 inches wide by 1 foot 4 inches deep by 4 inches thick base.
- Bevel marker: Dimensions are 2 feet wide by 1 foot deep with 1 foot height in the rear and 6 inches in front, without a top nosing.
- Buttstone: A monument not exceeding 20 inches in width and 10 inches in depth, with a portion of the stone buried for stability and a portion protruding from above the ground.
- Monolith: An upright one-piece stone without a base; measurements vary by location.
- Headstone: An upright two-piece stone consisting of a base and a die (tablet); measurements vary by location.
- Boulders: A cluster of large, detached stones placed in the Center Circle of Section Cedar Dell intended for communal memorialization.
- Tree Lots Memorialization is the living tree itself. A green aluminum plaque measuring 9 inches by 7 inches will be provided by the Cemetery and placed near the designated tree to identify the species of the tree and memorialize those interred.

**Section 8: Certificate of Liability Insurance**

Contractors must provide a certificate of liability insurance before performing any work at Green-Wood to ensure adequate coverage for accidents, property damage, or other potential claims during the project. The certificate must confirm coverage for general liability, workers' compensation, employers' liability, and automobile liability, including policy limits and effective dates. It must also specify the names of the insured contractor and the insurance provider.



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## **ARTICLE XV: PRIVATE MAUSOLEUMS AND SARCOPHAGUS SITES**

### **Section 1: Approval to Construct**

No private mausoleum or sarcophagus site shall be built without the prior approval of the Cemetery.

### **Section 2: Construction and Materials**

Private mausoleum or sarcophagus sites built partially, or entirely above ground must be granite, and the foundations for them must be at least 5 feet below grade. When the roof is flat, it must be in one piece; when pedimental, in three pieces. Back stone must be in one piece, also the front cornice, where practicable. Roofstones and coping must be let 3 inches into cornice and back stone to avoid vertical joints.

Depth of burials at any grave adjacent to a private Mausoleum or Sarcophagus foundation, cannot exceed the depth of said foundation. Ashlars must be not less than 8 inches in thickness.

While granite is preferable for interior finish, if marble wainscot is desired, it must not be less than 2 inches in thickness and set in cement mortar and securely anchored to the walls; ceiling slabs must not be less than 1 ½ inches in thickness when finished. Use of Plaster of Paris for setting interior work is not permitted.

The catacombs must be air-tight. Air spaces shall be provided between the catacombs and outside walls with suitable air inlets or outlets at top and bottom. Satisfactory provision shall also be made for ventilation of the chamber of the vault or mausoleum.

The use of brass or bronze dowels in their superstructure is permitted.

The supporting walls of a sarcophagus must be one piece and at least 6 inches thick. To accommodate a sarcophagus not exceeding 12 feet long, 10 feet wide, and 6 feet high, a burial site must have an area of not less than 378 square feet. For a larger sarcophagus—not exceeding 12 feet long, 12 feet wide and 12 feet high—or a private mausoleum, a lot with an area of not less than 756 square feet is required.

### **Section 3: Endowments for Mausoleums and Sarcophaguses**

Before constructing a private mausoleum or sarcophagus, the design and materials must first be approved by the Cemetery. Once approved, an endowment equal to or greater than 10% of the total cost of the structure must be established to ensure its long-term care. Only after these steps are completed may construction proceed, with the endowment providing for the ongoing maintenance and preservation of the mausoleum or sarcophagus.

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## **ARTICLE XVI: FOUNDATIONS**

### **Section 1: Foundation Applications**

Foundations, the applications for which are accepted between December 1st and the following March 1st, will be built subsequent to that March 1st.

All foundations are excavated and built as the weather permits. An estimate for their cost will be furnished upon application at the office of the Cemetery.

### **Section 2: Foundation Materials**

Material for the building of a private mausoleum or sarcophagus site, or for the erection of monuments, shall not be delivered to the Cemetery until required for immediate use, and not until the foundation has set for at least twenty-four hours; nor shall it be placed on neighboring lots, graves, paths, or roads. If such material is not likely to be used immediately, it will be removed without notice, at the expense of the owner.

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## **ARTICLE XVII: MONUMENT DEALERS, GARDENERS, AND BURIAL VAULT COMPANIES**

### **Section 1 Authorization and Approval for Lot or Grave Work**

The placement of any monument or foundation requires the authorization of the lot owner and approval from Cemetery management. The right to memorialize a deceased individual belongs to the person(s) with the right to control final disposition, as provided in the regulations of the New York State Cemetery Board and the New York Public Health Law. For monuments commemorating multiple individuals, consent must be obtained from all lot owners as well as the person(s) with the right to control final disposition. Monument dealers work in coordination with the Cemetery to facilitate and manage this process.

### **Section 2: Gardeners**

Lot owners may hire a caretaker or gardener to maintain their property, provided they submit notarized authorization from the lot owner to Cemetery Management.

### **Section 3: Site Maintenance and Preservation**

Any waste or debris generated by builders, gardeners, or burial vault company employees must be removed immediately and must not be placed, even temporarily, on other lots, graves, paths, or roads. When using earth, stone, burial vaults, or other heavy materials, the turf must be protected at all times. The grading of all lots will be determined by Cemetery management. Additionally, no trees, shrubs, plants, or flowers may be removed without prior consent from Cemetery management.

### **Section 4: Contractor Requirements and Responsibilities**

All vehicles entering the premises of the Cemetery must be clearly identified with the name of business entity on the outside of the vehicle. Unidentified vehicles will not be permitted to conduct work on the premises of the Cemetery. Vehicles can drive through the main roads within the Cemetery, but may not park over the banks, drive over graves and other properties, and must leave the site of work without causing any damage to stones, plantings, or other properties around. Any violations of the above may cause the removal of the vehicle from the Cemetery premises and prohibition of entrance in the future.

Contractors and their employees must comply with all Cemetery management directives. Failure to follow instructions or violations of Cemetery rules may result in those individuals being prohibited from working on Cemetery grounds. The Cemetery also reserves the right to prohibit any work by outside contractors on specific days if Cemetery management determines that excessive damage to the grounds could occur.

Except for work related to immediate interment, no work by outside contractors of any kind will be allowed in the Cemetery on Saturday, Sunday, or on any union holiday. Other work of an emergency nature can be authorized only by Cemetery management.

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## **ARTICLE XVIII: THE CREMATORY**

### **Section 1: Cremation**

Cremation is an irreversible and final process. Cremations may be scheduled daily from 8:30am to 3:30pm and at the discretion of Cemetery management. The consent and delivery instructions of the surviving spouse or nearest of kin of the deceased together with the Board of Health permit must be presented and payment of the fee completed before or at the scheduled time of cremation. The Authorization for Cremation and Disposition form, required by the New York State Division of Cemeteries, is available on their website.

### **Section 2: Chapel Rental**

The use of the Modern Chapels for a 15-minute Committal Service is included in the fee for cremation provided that a reservation has been made. Floral decorations may be displayed in the Modern Chapels during the service, provided there is sufficient space available.

### **Section 3: Shipping Cremated Bodies**

In all instances where the Cemetery has been requested to ship the cremated body via USPS, it will be done at the risk and expense of the person authorizing the cremation.

### **Section 4: Hazards**

Due to potential hazard, all pacemakers must be removed from remains prior to cremation.

Pacemakers are a potential hazard during cremations due to the fact that they contain batteries and electronic components. These components can heat up and cause explosions or fires when exposed to the high temperatures within a cremation chamber. The intense heat of the cremation process can cause the batteries to rupture or explode, potentially damaging the cremation equipment and posing a risk to the safety of the Crematory staff.

Metal caskets, as well as caskets containing metal, fiberglass, plastic, or any other material that may be injurious to the cremation chamber are not acceptable for cremation. The Cemetery reserves the right to refuse to accept remains for cremation which, in the judgment of the Crematory Manager, have not been placed in a suitable container.

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## **ARTICLE XIX: PERPETUAL CARE/ENDOWED CARE**

Perpetual Care, a term defined in §1507 of the N-PCL, is, in fact, Endowed Care for your burial site. An endowment of a certain amount is given to the Cemetery to maintain a grave or a lot in accordance with the provisions of said law. Charges for endowed care are approved by the New York State Division of Cemeteries. The principal amount is invested in securities that are legal for Trust Funds and it remains invested in perpetuity. Only the income on the principal amount is used for the care and maintenance of the property. If the Endowment proves to be insufficient over time, care and maintenance may be reduced and the Cemetery may request that you add additional funds to the principal Endowment to provide adequate income. Each endowed burial place is treated as an entity with a detailed and separate account. An estimate for Perpetual Care can be prepared and sent upon request.

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## **ARTICLE XX: APPLICATION AND ENFORCEMENT OF RULES AND REGULATIONS**

All rules and regulations of the Cemetery, including those governing the conveyance of burial spaces, shall apply to all burial spaces, whether previously or subsequently conveyed.

### **Section 1: Interment and Disinterment Liability**

While the Cemetery will exercise the utmost care and comply with all legal requirements during interments and disinterments, it cannot assume liability for any unforeseen damage to caskets, burial cases, boxes, urns, or for the disturbance of remains that may occur as part of these procedures, except as required by law.

### **Section 2: Reliance on Affidavits**

The Cemetery may rely on any factual information provided in affidavits by individuals deemed knowledgeable by Cemetery officials. No liability will be assumed by the Cemetery for actions taken or not taken based on such affidavits.



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## **ARTICLE XXI: DISCLAIMER OF LIABILITY**

The Cemetery shall have no liability whatsoever for any injury or damage to persons or property arising out of any action or inaction on the part of any other person whatsoever, including but not limited to visitors; lot owners; persons employed by lot owners in connection with interments, inurnments, disinterments or the care and embellishment of burial sites; or from causes beyond its control, including, but not limited to, an act of God, acts of terrorism, enemy action, thieves, vandals, strikers, malicious mischief makers, explosions, unavoidable accidents, invasions, insurrections, riots, or order of any military or civil authority, whether the damage be direct or indirect.



## GLOSSARY

**Affidavit of Heirship** is a legal document used to identify the rightful heirs of a deceased person, particularly when it comes to burial rights or property within the Cemetery. The affidavit typically provides a sworn statement from a person familiar with the family history, outlining the heirs entitled to inherit the burial rights or Cemetery property.

**Alternative Container** (“AC”) is a corrugated box where the body of the deceased is placed for cremation. AC is designed specifically for cremation purposes as an affordable option to traditional wood caskets.

**Buttstone** is a type of monument, where a portion of the stone is buried for stability; often buttstones were erected in addition to main monuments, marking specific graves, and is usually inscribed with “mother” or “father” or only first name of the deceased.

**Casket** is either a wood or metal container where the body of the deceased is laid for burials and entombments.

**Cenotaph** is a monument for someone not buried within the grave. J.A. Perry’s monument across the Arch on Artemisia Path is a type of cenotaph.

**Certificate of Cremation** is an official document issued by the Crematory upon completion of the cremation. It is a record that shows the facility’s name and location, date of cremation, name of the deceased, and a certificate number which matches the metallic medallion placed inside the customary container for identification purposes.

**Certificate of Death** is an official document issued by the governing authorities (medical examiner, etc.) upon the demise of a person. This record contains vital information about the deceased such as date and place of death, place of residence, cause of death, as well as date and place of birth, and names of parents and informant. For the burial purposes, a copy of the death certificate is never required. In a few cases, when proof of a person’s cremation is not available, we may request the death certificate.

**Columbarium** is a structure (building, room, or stand-alone) that allows for placement of urns.

**Community Mausoleum** is an indoor or outdoor structure where individual crypts are available for family entombments. Crypts can be purchased on a common wall, and those next to each other do not necessarily have to be related (hence community). The type of crypts available include Single, Tandem (front to back), Companion (side by side), and Westminster for two (top and bottom) or four (top and bottom, front and back) caskets.

**Concrete Vault** is a reinforced outer container that encases a casket for support. Graves can hold two vaults and one casket, but vaults cannot be placed on top of caskets due to weight and safety concerns.

**Corner markers** are objects that delineate the limits of a lot. The Cemetery may allow small granite corner markers to be placed during the installation of monuments.

**Cremation** is a process whereby the body of the deceased (and the container) are burned. It is one of the oldest forms of disposition of the dead and is practiced by many cultures around the world.

**Crematory** refers to a facility where the cremation process takes place. Green-Wood's crematory also features a columbarium for the placement of cremated bodies and two chapels for services and reflection.

**Crypt** is a chamber for a casket inside a mausoleum, vault, or sarcophagus.

**Designation** is an irrevocable affidavit prepared by the Executive Office at the request of an owner that gives future right(s) of burial in a lot/grave/crypt to living persons other than direct descendants of the purchaser or registered (part/sole) owner.

**Enclosures**, in essence, were fences (stone coping, metal) around the border of private lots and are no longer permitted in the Cemetery.

**Entombment** is the process of placing a casket in a crypt.

**Flush** or flat marker is a monument designed to be placed flush with the ground.

**Final disposition** refers to the final handling of a person's remains after death, such as burial, cremation, or entombment.

**Footstone** is a monument at the foot of the grave.

**Foundation** is structural support for monuments, mausoleums, vaults and sarcophaguses; the earliest foundations were made of various rocks and bricks, but today we pour cement concrete into fiber tubes that are more effective and durable.

**Grave** is a ground site for burial of a casket; in Green-Wood a grave has the maximum capacity for three adult caskets placed one on top of the other, or two concrete vaults and one casket.

**Headstone** is a monument at the head of the grave.

**Inurnment** is the process of placing an urn in a niche or crypt.

**Lot** is any land property in the Cemetery that contains one or more graves or is a site of a vault, private mausoleum, or sarcophagus.

**Lot for Cremated Bodies** is a premium lot for burial of up to four urns; unlike Urn Sites, where regulation markers are limited to a certain size, monuments on these lots can be slanted, monoliths, or two-piece (base and die) uprights.

**Mausoleum** is an above ground structure that contains crypts for entombments.

**Monument** is any marker on a grave that commemorates the deceased buried within.

**Niche** is a chamber for an urn; the Cemetery offers niches made of glass, granite, wood, or metal.

**Property** refers to any place of disposition obtained either by purchase, conveyance, or inheritance. In The Green-Wood Cemetery, the word property includes graves, lots, crypts, niches, and urn sites.

**Public Lot** is a common burial ground where families have a more affordable option of buying a grave. Graves in public lot areas are shorter and narrower, having just enough space for burial of a casket, without room for a foundation.

**Sarcophagus** is an above ground structure that contains crypts for entombment. Unlike a mausoleum, a sarcophagus is essentially a stand-alone crypt; there are no doors that lead into a room, nor any

windows that adorn the walls. Some private mausoleums may contain sarcophaguses instead of crypts.

**Selection** is defined as a burial rights contract signed by the owner or owners which outlines the details of the purchase for rights of interment in the Cemetery, including the specific lot location, possible restrictions, capacity, and other pertinent regulations.

**Single Grave Lot** is a common burial ground like a Public Lot. Starting in December 1944, with the opening of Lot 37830 in Section 134, the term “public lot” was replaced by “single grave lot”.

**Slant** or bevel marker is a type of monument that is higher in the back and lower in the front, causing the face of the marker to slant downwards.

**Steel Vault** is a lighter, lower-profile container with a tray and vault top. Up to three can fit in a grave, including placement over caskets.

**Urn** is a container for a cremated body.

**Urn Site** is a grave for the burial of up to two urns only.

**Urn Vault** is an outer container made of a polymer material for added protection of an urn. Urn vaults are not required for burials of CB in Green-Wood, but the use of one would require the grave to be opened at the extra depth for an additional charge.

**Vault** is an underground structure that contains crypts for entombments.



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