



In order to prevent any misunderstanding as to the proper method of securing the use of lots after the death of the owners, the following information is submitted: Orders for the use of lots can be received only from the owners, and no persons can be recognized as lot **owners** unless their names appear as such upon the records of the Cemetery.

Upon the death of an owner, leaving no will, or leaving a will which does not dispose of the lot in the manner authorized by the laws of the State of New York, an affidavit by one of the heirs, or by the surviving spouse, embracing the facts regarding the decedent's family, must be filed in this office and will be prepared by us.

In all cases where the will specifically disposes of the lot in the manner provided by law, a copy, certified by the proper Surrogate's Court, must be produced, but will be returned after the devise has been recorded. This is the information required to prepare the affidavit when the owner has died intestate, or when the lot is not lawfully devised.

First—The name of the deceased owner, and the date of death. Also include County and State where Will, if any has been admitted to probate.

Second—The names and addresses of the children of the deceased lot owner and of the issue of any deceased child.

Third—If there are no children living nor issue of any deceased child, state the name and address of the surviving **spouse**.

Fourth—If there are no children living nor issue of any deceased child, nor a surviving spouse, state the names and addresses of the surviving father and mother or if there be none, the names and addresses of the surviving brothers and sisters and issue of any deceased brother or deceased sister of the **deceased owner**.

In furnishing the names of the blood relatives of the deceased owner please include the names of their husbands or wives and also the name of the husband or wife of the deceased owner, if surviving.

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